New York State

Recitation

Evaluation Form

Name ____________________________________________

Address _____________________________________________________________________________

County ____________________________ Street ____________________________ City __________ Zip __________

Title of Presentation ________________________________________________________________

Approximate length of presentation (circle one): 5min. 7min. 10min. 15min.

Scoring Scale:

<table>
<thead>
<tr>
<th>Outstanding-No room for improvement</th>
<th>Above Expectation for level</th>
<th>Met expectation for state level</th>
<th>Needs improvement</th>
<th>Omitted something essential</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

EVALUATOR’s COMMENTS

DELIVERY

Introduction

Gestures

Conveys Tone/ Mood (inflection)

Smoothness/ Flow

Articulation

Appropriate Length*

Proper Use of Presentational Aids

if necessary (i.e. note cards)

Conclusion

SUBJECT

Appropriate for Presentation Level

Stimulates Audience Interest

Appropriate Understanding of Subject

Content: Documented & Researched

PRESENTER

Appearance (appropriate & neat) **

Eye Contact

Voice (Volume & Rate)

Posture

Poise

Enthusiasm

EVALUATOR’S OVERALL COMMENTS:

EVALUATOR’S SIGNATURE: ____________________________ Time: start _______ end _______

Update 5/05

Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment benefits.