Welcome
Lunch plans
How did you weather “Sandy”?

Introductions around the table
Present: Kandis Freer, Sarah Westscott, Jan Smith, April Winslow, Nigel Gannon, Jennifer Jenson, Shawn Tiede, Roxanne Dueppengiesser, Rachel Williams, Brenda Carpenter, Marika Rywak

Call to Order: Marika at 10:26

Additions to Agenda
Old Business: PILD
Under Conference Planning Committee 2012 and 2013 committee reports

Review Minutes of September Meeting – Kandis Freer
Comments, on the 2nd page under MOU discussion
• Last bullet, MOU is needed to use the 4-H Clover and to clarify responsibilities of state staff and this board
• 3rd page change NAE4-HE to NAE4-HA
• Under nominating change ballet to ballot
Motion made by Jan Smith to accept minutes as amended, 2nd by Jennifer Jenson, all in favor, motion carried by membership.

Correspondence – Kandis Freer
None

Treasurer’s Report – Roxanne Dueppengiesser
• Report attached
• Shawn Tiede made a motion for Rachel Williams to send voucher for First Timer National Conference Scholarship to Celeste for Nigel Gannon and Adam Davis (and any other first timers), 2nd by Jennifer Jenson, all in favor, motion carried unanimously

Vice President Report – Marika Rywak/Rachel Williams
So far there are 24 renewables of State and National Membership, 7 just state members and 3 new members. They are changing the way that you have to sign up for National Membership, members will have to go to their “member clicks,” to check personal information and print out a certificate and send back to Rachel to be officially a member, details will come from Marika and Rachel after they check with Jody. Two individuals that won National Awards, Janice Fox-DSA and Brenda Carpenter-25 year DSA, Rachel will submit a voucher for their scholarships at $200 each.

NYSACCE4-HE Historian Report – Chrys Nestle -none

Old Business
PILD – Megan Tifft sent a request to send representation to PILD Discussion: Shawn believes the value is not there, 4-H is minimally discussed and NAE4-HA only commits $250 which doesn’t even cover registration. Brenda thinks with the changes happening it may be worth supporting someone to go this year. It is in our budget to support someone going to JCEP and/or PILD and there is $250.00 from National so if someone wants to go, the association will support them. Rachel will ask Celeste to see if the state would give $500.00 toward someone attending PILD.

New Business

Committee Chairs and Representatives appointed by Marika- see attached

Conference Planning Committee

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<tr>
<th>Year</th>
<th>2011- System Conf</th>
<th>2012</th>
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<tr>
<td>District</td>
<td>North Central</td>
<td>Capital</td>
<td>North Country</td>
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<td>Location</td>
<td>Syracuse</td>
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<td>Lake Placid</td>
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2014 System Conference will be South East
2015 South Central

NYSACCE4-HE Committee Reports

Audit – Tim Davis
No report

Awards & Recognition – Mary Fairley
Committee will be meeting to prepare the 2013 award packet to be sent to membership in January. Will also discuss any items sent to the committee from the board.

- ShawnTiede made a motion to charge the 2013 Awards and Recognition Committee to develop a system that allows our National Members to apply for all National Awards, 2nd by April Winslow, all in favor, motion carries unanimously.

Capital Days – Rebecca Ireland-Perry Date of report: November 14, 2012
Date(s) of meetings since last report: Conference calls September 27th and November 13th, 2012.

Brief highlights of recent meetings:

- September 27: 2013 proposed budget was presented, discussed and approved. Treasurer books going out to Tim Davis for audit. Committee members are working on their assigned areas to get the 2013 events scheduled. Currently have 4 teens interested in the planning committee.
- November 13: Not enough members present for a quorum, so just discussed any updates they had on getting tours etc. scheduled. Jamila has applications from 5 teens, with at least 5 more on their way. Next conference call: December 11, 2012.

Action taken or discussion at meetings relative to NYSACCE4-HE:

- PW Wood changed contract signing responsibilities back to an Association Executive Director, rather than the president of NYSACCE4-HE.
- The committee did approve the decision to have a teen application for the teen planning committee, but the committee did not have any input into the content that was put on the website before it was released. Committee will be involved in the selection process, and will review the application content and make changes for next year if needed.
- The board recommends the following take place now
  - Capital Days application is treated differently that NYS 4-H Trips because it is a NYSACCE4-HE Trip, it needs to be taken off the list of NYS 4-H Events.
  - The Capital Days Committee needs to take back the responsibility of what is posted on the website regarding the Capital Days, specifically in reference to selecting teen planning committee members and registration process needs to be only available to the county educators not available for individuals.
  - If the committee keeps the application the NYSACCE4-HE logo on the application
  - It was stated that teen planning committee members would be paid for, the association is wondering who will be paying for the teen planning members?
  - The Capital Days description on the website needs to include that it is a NYSACCE4-HE Event.
  - If there is an existing logic model the board is requesting a copy for review.

**Fund Development** – April Winslow and Nancy Robertson
Last meeting- Silent Auction at Conference
Raised $944 from the silent auction and the sale of a few “4-H Stories from The Heart” books at $15.00 each. The Committee is looking for larger items for the auction for next year.

**Marketing & Information** – Roxanne Dueppengiesser & Jessica Spence
None to report

**Mentoring** – Jan Smith
  - New members- Rachel will pass on their information to Jan
  - Welcome Nigel
  - Don’t forget to let Jan know if anyone gets new staff

**Nominating** – Brenda Carpenter
  - Nothing to report

**Conference Planning Committee 2012** – Sarah Westcott

  **Date(s) of meetings since last report:** 10/3/12, 10/4/12, 10/9/12-10/11/12, 10/30/12

  **Brief highlights of recent meetings:** 10/3/12 and 10/4/12: Finalization of conference details. Reports on final numbers for meals and breaks. Printed receipts, selections for attendees and stuffed folders. Conference call with Professional Development to finalize workshop details: room assignments, room setup, presenter needs.

  10/9/12-10/11/12: Conference!

  10/30/12: Wrap up meeting. Committee evaluation of conference- some minor difficulties logistically at the conference, but overall went smoothly. Will be sending an evaluation to attendees. Reviewed the invoice from Fort William Henry- some minor errors encountered, but for the most part it was accurate. Final profit on conference was $2,987.43 (see attachment) Had a conference call with North Country rep to address questions going forward.
2012 NYSACCE4-HE  
Annual Conference  
Fort William Henry Resort  
October 9-11, 2012

Budget

Registration collected: $14,283.00

Expenses:
Fort William Henry: $10,848.59
Credit Card Fees: $226.54
Folders: $45.96
Name Tags: $137.48
Printing: $37.00
Total Expenses: $11,295.57

Total Profit: $2,987.43

Conference Planning Committee 2013– Alexa King  
North County, Lake Placid, October 15-17, 2013

Date of report: 11/13/2012

Brief highlights of recent meetings:

- The committee has been in contact through email to approve the South Central District Professional Development funds for a mini grant writing workshop
- The committee worked to help organize the keynote and workshop presenters for the 2012 Annual NYSACCE4-HE Conference
  - The committee helped to organize, set-up and take-down rooms for presenters
  - The committee served as room hosts for workshops and collected evaluations
  - Linda Brosch compiled the evaluations of the workshops which have been sent to presenters along with a thank you.

Please list complete contact information for any new hires within your District (CCE Association, email, and name) for the Mentoring Committee:

Action taken or discussion at meetings relative to NYSACCE4-HE:

Request/recommendations to the Board of Directors: Please select a new Chairperson & Co-chair for the committee.

Investment Committee – Shawn Tiede
- Initial round of recommendations started last year, will discuss with new treasurer
• Marika Raywak notified Shawn Tiede, as investment committee chair, that they would like staff reimbursement for presenting at conferences in the 2014 budget.

**NAE4-HA Contact/Committee Reports**- Reports from Orlando Conference from delegates to committees

**Public Relations & Information Committee:** submitted by Chrys Nestle

Still continuing with the National 4-H Hall of Fame. This task force is looking at a way to streamline the application process & possibly have it available on line entry. (In NYS our Member Recognition Committee is now responsible for submitting an application)

Member Services are working on re-vamping 1st Timers Workshop.

4-H Stories is continue to solicit stories. (As of yet, no NY staff has submitted any stories! I hope to be able to focus on this after the Holidays)

Marketing 4-H is looking into presenting at the Galaxy Conference. The topics will focus on marketing 4-H at the county level.

**Urban 4-H Programming Task Force.- Megan E. Tifft**

We met twice during the National Conference to outline our strategic plan for 2013.

**Our goals include the following:**

1. Seek additions to Urban Program Directory
2. Promote high quality innovative urban programming.
3. Support the Urban 4-H Programming Award
4. Send submission for Urban Programming Seminar on Wheels for next NAE4-HA Conference
5. Hosting best practices discussions

**Other items we would like to discuss in this Task Force include:**

• Create informal ways to provide support
• Ways to collaborate with other states.
• Helping our youth interact with each other from Urban areas all over the country
• Ambassadors from each Urban area that could promote urban programming
• Feature youth from our Urban Programs at a National meeting during a presentation. (Maybe Galaxy, when we are in Northeast Region)

**Long Range Things to think about:**

• Better ways of reaching new audiences.
• Inviting more members – people doing the work. How do we help them? Promote affiliate membership? Are we meeting the needs of our co-workers needs for professional development.
• Google group to engage those interested in support network for urban programming. Complete social media application. Invite membership on list serve to participate in discussions. Pose questions to the group.
• Web page – committee only information section. Meeting information, Google Docs
• Stakeholder communications
• Access of 4-H programming for all
• Link with Diversity committee and maybe Afterschool taskforce
• Link/Partner with 1890 and 1994 Institutions
• Survey membership...
  o Send out to Urban Programming listserve
  o Send out a request to all State Association presidents to invite all levels of 4-H educators that work in urban programming to fill out the survey. The taskforce feels this survey would be a great way to market membership in NAE4-HA to staff that are not currently members.
  o What resources (published or created) are you using for Hiring/Retaining staff/volunteers, training staff/volunteers, program development, partnership, funding, evaluation. Rank the level (start from scratch, reinvigorate current program, tools for the trade).
  o What challenges or needs do you have?
  o Demographics – population of youth in county, population of youth in the program, how many staff, how many legislatures

I am taking the lead on working on the Directory, including “cleaning it up” and I will be the person to receive the submissions two times/year and working with a small sub-committee to review the submissions and get them online.

Policy and Resolution Committee from NAE4HA – October 2012- Bernie Wiesen
There were some items that the NAE4HA Board suggested the Policy and Resolution Committee consider this year in regards to the NAE4HA By Laws. Much of this stemmed from the fact that the Board recognizes there are fewer and fewer NAE4HA members willing and able to serve in many of our leadership roles (from Board officers to standing committees, etc...). Additionally, the Board wanted Policy and Resolution to look at some areas of the By Laws in hopes of making the Board of NAE4HA more cost effective while also meeting the needs and challenges of our profession. Following are actions the Policy and Resolution Committee recommended to the Board (there was much discussion on all outcomes below)

1. To remove Diversity as a standing chair / committee. It was recognized that there has not been a Diversity chair in a couple of years and even in great efforts to try and fill this position it continues to go unfilled. The discussion included the fact that diversity is a topic that should be considered under all the standing committees and leadership positions.
2. Remove the title of “research and evaluation” from the title of VP for Research, Evaluation and Programs and making it simply a VP of Programs.
3. To move the oversight of the Committee on Research and Evaluation to the governance under the Professional Development Team.
4. To remove the following Board Committees – Conference Management, Finance, Legal Affairs, Membership, Committee Chairs, Fund Development and Futuring. This was done as they are not currently functioning as such and Jody Rosen and her shop (The Association Source LLC) as the company that manages our professional improvement association is responsible for carrying out the functions of these committees.

5. To remove News and Views from the By-laws as the official publication (as it has been discontinued) and removal of any reference to News and Views in the By-Laws.

6. To remove the Programs Committee Chair and place those responsibilities under the VP of Programs

7. To change the word “shall” to “may” under Article II, Section 10 so it now states –
   E. Appointments: Each State/Unit with members may appoint a representative(s) to each of the Standing Committees with open membership.

The Board did approve these changes at the post conference Board meeting so this will result in 2 less standing committee chairs (smaller Board). The Policy and Resolution Committee also recommended that we create a Policy and Procedures Hand Book and this topic was tabled by the Board until the November VP meeting. I will be the North East contact for the Policy and Resolution Committee. We hope to create over the next year quick one – pagers on who can vote, process of running a committee meeting etc... there are some folks in leadership positions that are not aware of some of the basics of our by-laws. There were a few oopsies at the conference that many folks did not notice so we are hoping to lessen those in the future. If you have any questions don’t hesitate to let me know. This was a very active, passionate and dynamic committee to work with this year!

**Animal Science Task Force** submitted by Dana Palmer-Met 10/22/2012 and 10/24/2012

2011-2012 Goal Accomplishments:

1. Develop materials illustrating how animal science fits in the mission mandates, specifically the science area, for use by all NAE4-HA members. Chair Elect, Dr. Matthew Portillo (UC Davis) hosted NAE4-HA Board Sponsored Seminar “Align Animal Science Project Proficiencies to the Mission Mandates” with Cynthia Barnett (UC Davis) and Task Force Chair, Sherry Hoyer (Iowa State). National 4-H directs 4-H Youth Development professionals to incorporate mission mandate initiative areas into their program of work. The NAE4-HA Animal Science Task Force collaborated to develop crosswalk procedures which align animal science proficiencies to the (3) mission mandates. California based staff used a year-long sheep raising project as an example. California wants to embark on a multi-state research project and invited other states to participate.

2. Compile a listing of evaluation-related documents (including criteria, format, instruments and results) for all members to use in developing their own evaluation plans and success stories. Chair, Sherry Hoyer led two teleconferences and visited by phone with other task force members. Following modifications, documents will be shared with the entire NAE4HA membership.

3. National Animal Science Task Force Chair is responsible for selecting national winner of Excellence in Animal Science programming award from four regional finalists. National 4-H
Animal Science Award in 2012 was sponsored by Tractor Supply. Procedures for applying for this award are listed in our 2012 state 4-H Awards packet. http://nys4h.cce.cornell.edu/Documents/Partnerships/ACCE4-HE/2012%20Award%20Packet.pdf (page 16). State Association Awards Chairs are encouraged to contact National Animal Science Task Force Chair, if state members seek sample portfolio documents from previous winners. Nominations are typically due in January. Hoyer, Sherilyn D. (shoyer@iastate.edu)

4. Other opportunity issues discussed: Food Safety and Quality Assurance training. Some task force members requested more information about risk management communications training from National 4-H. ie: how to respond if activists are present. Others present explained that each land grant university system has their own risk management policies in place.

**Member Recognition and Awards Committee Report**- Mary Ann Scharnberg
Meetings October 21, 22, 24, 25
Catherine Webster, National Chair called the meetings to order.

- Updated State Contacts list.
- 2012 Awards Count—about 1300 applications were received by the State Chairs; about 600 nominations went to Regional Contacts; about 50 national awards were given. (Numbers were similar to previous years.)
- Awards Webinar—Catherine did an informational webinar about awards and the application process in January 2012. Donna Bradley, upcoming National Chair, will also offer a webinar in January 2013.
- Award Changes for 2013
  1. 2012 is the last year for the Air Force Recruiting Salute Award and for the Susan Barkman Scholarship. Funding is gone.
  2. Life Time Member Award has been created and committee is working on guidelines.
- Online Submission of Awards
  1. All Service Awards (ASA, DSA, MSA and 25 years) will be submitted online in 2013, which will be the second year doing this. State Service Award Winners will be using “Member Clicks” on the National website to enter their application. The State Awards Committee Chair will not be able to enter service award winners; this is to prevent errors.
  2. By 2014 all awards (Service, Communicator and Specialty) will be submitted online.
- Other
  1. Catherine reported that some states do not offer the complete set of National Awards to their state members. (New York State was on that list.) Committee encourages all states to tell members about the National Awards program and to apply for awards. Some categories are not getting many applications, which might be due to the fact members do not have any knowledge about them. Regional Contacts and State Chairs need to do more promotion. The Awards Program is one of the benefits of being a NAE4-HA member.
  2. Camp Award—a question was raised about offering 2 types of camping awards—one for short term camps and one for longer term camps. It was referred to the Camping/Natural Resources Task Force.
3. Submission dates will be the same as last year.
4. Question was raised about viewing national awards winner’s entries. There is a binder at the NAE4-HA booth in the Exhibit Hall containing all of these entries. They will be easier to access when everything goes online.
5. Suggestion for a new award—electronic communications—blog, personal website.
6. Some discussion but no decision about the Meritorious Service Award to be awarded according to state membership numbers, which coincides with ASA and DSA.

October 24 and 25 were work meetings where we organized the award plaques—sorted by category, proofed names, organized in order of banquet program. Members worked behind the scene during the awards ceremony to keep things in order and flowing well.

North East Region Contact for 2013 is Jennifer Jensen, Ontario County, New York.
North East Region Contact-Elect for 2013 has not been determined.

Citizenship Committee- Nancy Schaff- strategic plan attached
1. To increase professional development and program opportunities for NAE4-HA members
2. To identify and strengthen citizenship partnerships by creating a database, "Citizenship - Global & Domestic Partnership Resources." To create awareness about partners who offer internationally and/or domestic 4-H citizenship program focus. Build awareness with these partners about 4-H citizenship programming.
3. Identify and increase citizenship resources
4. Increase networking to promote citizenship

Professional Development Committee Report- Ingrid Hill

The Professional Development Committee is currently working with three task force groups and one sub-committee for lack of a better title. These are: Balancing Work and Personal Lives, Volunteers, and Technology in Professional Development (webinars, blogs, etc). Additionally, a new sub-committee was gathered in Orlando of members who wanted to discuss possibilities for future conference schedules including the potential of hosting a 5K Fun Run/Walk at either Galaxy or the 2014 conference.

I attended the task force meetings on Balancing Work and Personal Lives. This committee is working under the intention that in order to be all that we can for the youth and families with whom we work each day, we must also be intentional in creating time and stress management strategies for ourselves in maintaining a healthy body of mind and spirit. The task force discussed the importance of utilizing the networking opportunities presented at conferences both locally and nationally to bridge support networks and recognizes that sometimes coming together to discuss challenges in daily programming with others in similar circumstance can be cathartic in moving work forward in a more positive frame of mind. We discussed ways that we might build a national networking campaign of outreach to support each of us to reframe our thinking and seek out the positive in our daily work. Discussions included ideas such as email blasts, blogs, and Facebook as a potential means of connecting with others.

In the immediate future, this committee is planning to submit a proposal for a board sponsored workshop at the 2013 Galaxy Conference. Topics to be covered include: Organizational strategies toward efficiency in work starting with looking at your desk and local work space. What should be at
your fingertips and why? How can you best organize yourself for success? We hope to include a
discussion on useful calendaring options as well. Additionally, the intention is to refer back to Stephen
Covey’s “Seven Habits of Highly Effective People” and integrate this philosophy back to daily work
habits.

Looking forward, the Balancing Work and Personal Lives task force hopes to take the work from this
upcoming proposal and develop it together with past resources into a Super Seminar for the 2014 NAE4-
HA Conference in Minnesota. There is no question that the educators within our system are working
amid stress. Our hope is to provide strategies and support toward managing this stress and helping
members recognize how to work smarter not harder.

Research and Evaluation Committee - Adam Davis
The Committee is being moved under professional development
The committee would like to do a pre-seminar on evaluation at the 2014 conference; I suggested that
NY could lead that
The committee is responsible for the Journal of Youth Development, we’ll be sending a survey out about
that, they would to hire an editor and have it picked up by a major publishing house
• Tom Davis was elected as Junior NERD, Elaine Trada from NJ is Senior NERD
• Organizational Committee- Marika Rywak
  o Committee meets all year long
  o New Chair Debbie Nissler
  o Looking to fill slate of officers for the following year

2012 National Conference – Marika Rywak
22 people attended, 2 presented, 5 National Award winners present, NYS had more people sit in on
committees than years past, most submitted reports

Discussion on what holds educators back from presenting at conferences?
Time and funds, presentation proposal competition because other states need to present to keep job, it
is hard to plan ahead with budgets and staff issues, no National incentives

Report from Liaisons
State 4-H office – Valerie Adams-Bass/Nigel Gannon/Nancy Schaff

Reported by Valerie Adams, NY State 4-H Program Leader
• E-volunteer link is active; working to provide an update with instructions by early December
• Nat’l 4-H leadership progress slowed due to relocation of ED leading effort; expect conversation
to pick up speed early 2013
• Regal conversations about data sharing across access to aid in applying for Federal competitive
  grants, i.e. Midwest and southern regions have success with NIFA multi-state awards
• November is Kary’s last month with the state office; working to redistribute and prioritize her
tasks; once done will share with educators. Public Presentations committee can and should
continue efforts.
• Youth Development Advisory Committee--please submit names Association is nominating to
  participate. Looking to schedule a first meeting by Polycom in January
• CORE Evaluation Team for 2012-13 under way. I will be recruiting a team of 5-6 educators to
serve as the 4-H team that is part of a system-wide cohort. Emails will go out to those identified to participate on Friday with detail. This effort is supported by Helene and all EDs have been informed and should be in support of educator participation.

- Civic engagement PWT officially reactionaries upcoming meeting this week

Reported by Nigel Gannon, State 4-H Healthy Living Program Specialist

- **NYS 4-H Healthy Living mission mandate plan and logic model**
  I am drafting a 4-H Healthy Living logic model, adapted from the National 4-H logic models in Healthy Living and in alignment with the Cornell Cooperative Extension’s Plans of Work (with Celeste Carmichael’s assistance). After reviewing them with internal staff and PWT co-chairs, the logic models will be shared on the website similar to the STEM plan and logic model for feedback.

- **4-H Healthy Living Program Work Teams.** I am working closely with the 2 active PWTs and a third PWT in formation that all fall under the umbrella of Healthy Living. The three are pursuing separate but related initiatives within Healthy Living that promote positive youth development while celebrating healthy lifestyles, active living, resilience, positive decision-making, and more. The two active PWTs are: Healthy Eating and Active Living (HEAL), and Risk and Thriving in Adolescence. The PWT in formation is Youth, Nature, and the Outdoor Environment.

- **2012 NYS 4-H Volunteer Forum**
  Seconding Nancy’s comment, it was a pleasure to be a part of the Volunteer Forum this year. I look forward to returning next year and offering a more dynamic and inquiry-based workshop to our volunteers and educators next year. Nancy and I are reviewing the application for next year’s event, which will rotate to the theme of Healthy Living next year. We are excited for the continued involvement of the State Office in this event and look forward to working with all of the volunteers and educators who make the event (and clubs/programs) a success.

- **Smith-Lever proposals**

  **Workforce Development** (Broome County): Developing a proposal with Stephen Hamilton (PI)* to focus on identifying resources, developing training tools, and providing technical assistance that will build and reinforce workforce development components in/into existing 4-H programming (i.e., *workforce development is youth development is economic development*).

  *This is a correction from the meeting—I announced I would be the PI, but this has since been changed to Stephen Hamilton.]

  **Civic Ecology Youth Nature Guides** (Warren County): Developing a proposal with John Bowe (PI to be determined) to focus on developing a Youth Guide program that supplements the Civic Ecology Lab’s offerings but for both urban and rural areas. Integrating healthy living activities and nutrition will be a unique aspect of this program.

- **National Conference:**
  I serve as the New York liaison for the Northeast Regional 4-H Healthy Living Management Team. The meeting in Orlando was not well attended by regional liaisons and no actual meeting was held. JoAnne Leatherman of National Council was in attendance and we discussed the new Common Measures a bit as well as a new opportunity for youth to lend their voice to the future of Healthy Living programming. Regarding the latter, a survey announcement will be coming
soon to share with all states/counties to solicit youth responses (sponsored by Molina Healthcare).

In addition, I attended the Healthy Living Committee/Task Force meetings in Orlando, as well as a special meeting of the Regional Healthy Living Liaisons. The highlights of the HL Task Force appear below:

- The committee spent most of its time reviewing and finalizing a 31-day Healthy Living calendar (similar to the Choose Health Officer calendars used this past year). This should be finalized this fall and made available in advance of January. The month is intended as a model that can be used and re-used as each state and club desires and with its own modifications.
- Similar to this year, the committee suggests holding a Wellness Challenge at the Galaxy Conference next year and to work with the other groups to ensure maximum participation and success. A sign-up list was distributed and a sub-committee will work on establishing a plan for the Challenge for Galaxy (I am on the sub-committee).
- Given the recent success of National Science Day, the committee discussed the prospect of initiating a National Healthy Living Day. No specific decisions were made, but this idea seems to have some traction.
- The committee is considering a pre-conference proposal around Healthy Living curricula. A sign-up list was distributed and a sub-committee will work on establishing a plan for Galaxy (I am on the sub-committee, and I thought CHFFF was a perfect fit).
- WELLs at the college
- Logic model will be up with the month that takes the plans of work into consideration
- PWT HEAL- will be applying for professional development funds- more kits to go with curriculum
- Youth at Risk will also apply for funds- tool kits to go along with power point they are developing? Would like to do more with SCoRE Curriculum focused on resilience
- Youth and Outdoor PWT- Sean Smith will be meeting with Nigel to get the Youth and Outdoor PWT going.
- Health Ambassadors at the state and National Level
- Funding: Purchasing and building Bike Blenders and put together module, working with Chip Malone

Reported by Nancy Schaff, State 4-H STEM Program Specialist

- I serve as the NE Facilitator for state 4-H Science liaisons and as a member of the national Science Management Team, and as the New York 4-H Curriculum liaison. I serve as a co-advisor with Nigel to Collegiate 4-H. We have two new Collegiate 4-H groups this year in addition to the Cornell group – at Wells College and in New York City!

**NYS 4-H STEM mission mandate plan and logic model**

I drafted a 4-H STEM Plan and logic model, adapted from the previous state plan developed by Celeste and SET PWT, and the national logic model, and I am seeking feedback on them. You can view/download these documents at [http://nys4h.cce.cornell.edu/staff/program/Pages/4-H-STEM.PWT.aspx](http://nys4h.cce.cornell.edu/staff/program/Pages/4-H-STEM.PWT.aspx)

(this is a page that was created for the NYS STEM Academy resources)

- **NYS STEM logic model** is under “Outcomes”
- **NYS 4-H STEM Plan Overview** is under “Supplemental Resources”
• **4-H STEM Program Work Team.** I am working closely with the STEM PWT to learn how I can best support county Educators and the STEM mission mandate. We work together on National Youth Science Day and many other initiatives.

**NYS 4-H STEM Academy, Sept. 17, 2012**

There were eight district sites for a Polycom workshop on the 4-H STEM Checklist criteria for high quality 4-H STEM programming. Most sites extended their meeting/discussion beyond the 2-hour Polycom. We will follow up with additional professional and volunteer development opportunities (e.g., webinars).

**2012 NYS 4-H Volunteer Forum**

A big thank you to the South Central District for planning and hosting the 2012 Volunteer Forum - it was a great event! I will be working with Kary to submit a proposal for 2013 Monsanto funding and the Monsanto report from the 2012 event. We are looking forward to continuing to move the event around the state with a different district hosting each year and will be contacting districts to recruit the next host.

• **National 4-H Science E-Academy** - February 26 and 28, March 5 and 7, and March 12 and 14; 12:00 – 5:00
  - Funded by Noyce Foundation, hosted by National 4-H Council
  - Plenary speaker, two workshop sessions, and a coffee house each afternoon

• Designed to be blended learning – face-to-face groups participating in virtual sessions together. We’ll be looking for sites to host. Designed to be a train-the-trainer format, but anyone is welcome to participate (professionals and volunteers)

**Cornell STEM kit training**

I am working with CIBT (Cornell Institute for Biology Teachers) and CCMR (Cornell Center for Materials Research) to plan virtual workshops (webinars? Polycom?) to train Educators/volunteers to use their STEM kits that you can borrow. Educators have been asking about this and it will help to establish county/campus connections with these campus outreach groups.

• **Funded 4-H STEM projects**
  - **Lab of Ornithology project** – I am devoting 20% of my time this year to a Noyce Foundation funded project with the Lab of Ornithology (CLO). We will be pilot testing the *Nature Detectives* curriculum in a variety of 4-H settings to learn about how much training is needed, how it works in different settings, and whether it can lead to participation in citizen science projects and more inquiry-based STEM projects. We will be recruiting a group of master Educators to come to the CLO for a workshop and to serve as a core group of “4-H citizen science Ambassadors.”
  - **NASA Here, There, and Everywhere project** – I will be serving as a subcontractor to a NASA grant, working with the NASA Chandra X-Ray Observatory outreach group at the Harvard-Smithsonian Center for Astrophysics. Stay tuned for more information about this soon.
  - **Smith-Lever proposals**
    - **STEM PWT Library partnership project** (Eastern part of the state the first year) coordinated by Kelly Radzik, PI is Marcia Eames-Sheavly – 10/12 – 9/15
    - **Robotics** – 10/12 – 9/15 – coordinated by Roger Ort, as state Robotics Specialist .20FTE, working with me. Expanding 4-H robotics programming for Cloverbuds and afterschool (4-H Junk Drawer Robotics), leading State Fair Robotics Challenge, supporting LEGO Mindstorms and FIRST competitions.
    - **Citizen Science** proposal for 10/13 – 9/16 – Nancy Trautmann is serving as PI for a new proposal that will be submitted in December to help us increase participation in citizen science and inquiry-based 4-H STEM projects.
• **Career Explorations**  
  I am the State 4-H Office contact for the 2013 4-H Career Explorations conference. We are starting to recruit campus program partners and plan to have registration materials available by mid-February. We will all need to be more conscientious about deadlines this year, and we are working to streamline the registration process and reduce paperwork.

• **State Fair**  
  I am the State 4-H Office contact for State Fair. If you have suggestions for Fairbook changes or any other ideas for State Fair, please contact me.

The board needs clarification on criteria for Youth Development Advisory Committee to appoint committee

Nigel has been talking with Dave Breuer on campus and would like to know about counties working with youth with special needs, email will be coming out from Nigel or Dave looking for counties.

Board would like to get an update on Civic Engagement work going on at the state level, great reports from STEM and Healthy Living

**NYS 4-H Foundation** – Liz Searle

**4-H Hurricane Sandy Disaster Relief Fundraising**  
We are working with the State 4-H Office to identify specific needs in impacted areas. We have already fielded some inquiries from other state 4-H programs (Maryland and Illinois) asking how they can help. National 4-H Council is also preparing an appeal to benefit states recovering from the storm. Watch your email for specific news on how you can help.

**Foundation Program Grants to Counties:**
For 2013 grants, a total of nine proposals were submitted and rated on ten different criteria. The Foundation will be fully funding two of these proposals and funding another two proposals at the “Minimum Acceptable Funding” level:

- **Schuyler County** - “Using Photovoice to Engage Teens and Build Leadership Skills as part of a Regional 4-H Program” - $5,000
- **Cornell University Fiber Science and Apparel Design** - “Active Youth: Activewear; Active Learning” - $7,808.
- **Dutchess County** - Green Teen Community Gardening Program - $2,500
- **Niagara County** - Focus on Food: Exploring Food Systems in the Classroom - $4,850

**Total Grants to be awarded:** $20,158

**Scholarships**
Current scholarship forms and application information are available on our website. Applications must be postmarked or date stamped (for electronic submissions) by 2/15/13. If youth in your county are applying, please ask them to make sure they are using the form that is on our website. Last year we had forms going to a Foundation address that was two years out of date. Also, briefly this fall we had another version (a partially fill-able electronic form), on our website. This did not work the way we had hoped so we pulled it up the form currently there. We are still working to create a truly electronic form for another year.

**Golf Open**
25th Annual 4-H Golf Open is on Friday, June 7, 2013 at the Country Club of Ithaca. We’ll be looking for volunteers, players and sponsors. We are looking at ways to make the most of this special anniversary of this event, perhaps hosting an alumni gathering after the golf event as way to involve more alumni. Anyone with ideas or interested in helping out, let me know.

**National 4-H Council Alumni Engagement Pilot Project**

New York is one of several states that has been invited to participate in a two-year project that will identify and test strategies for finding and effectively engaging alumni. The Foundation will be leading this effort in New York and I will be attending the first project meeting in early December. As we move forward, I will likely be reaching out to the counties to assist in implementing and testing some ideas. Your support is appreciated. Likewise, if you have ideas or related experience to share, please let me know.

**Partner Promotions**

We anticipate receiving funds from the fall Paper Clover Campaign and the JC Penney Round Up Campaign soon.

**Member Support of the NYS 4-H Foundation:**

All Association members are encouraged to consider supporting the Foundation as it supports 4-H across the state in a number of ways. Cornell employees may give via payroll deduction and forms are available at today’s meeting.

**Partnering with Counties**

If I can help you with fund development efforts, let me know. I’m happy to talk with you and provide guidance on activities you are undertaking such as special events, fund campaigns, donor cultivation and stewardship, etc. Also, if you want to explore partnering with the Foundation on a project, I’m happy to do that as well.

A reminder that counties may place investment funds with the Foundation. These funds would be pooled with the rest of the Foundation assets and managed as part of the Cornell Long Term Investment Pool. We execute an agreement with counties that place funds with us outlining how those funds are to be managed and how interest income is to be disbursed. If you have questions or want to talk more about this, let me know.

**News and Views Editor’s Report** – Jessica Spence

- I am trying to gather interviews so I have a bank instead of having to scramble at the last minute so if anyone has ideas of people, who have not been interviewed, please let me know. Next issue will be published on November 15th.
  - Kerri McKenna- from Orleans County- kam347
  - Jack McCulley from Jefferson County- jam638
  - Nicole Olsen- Sullivan County- nmb62
  - David Gribaldi- Orange-

**District Reports**

**Capital** – Linda Tripp

- Our next meeting is Thursday, November 29th. Chip Malone will provide the morning program – “NYS CCE 4-H Sustainable Energy & Climate Change Program”

Chair: Greg Stevens
Co-Chair- Bernie Wiesen
Secretary- Sarah Westcott
Board Rep- Linda Tripp

**Finger Lakes** – Rachel Williams
Date(s) of meetings since last report: September 21, 2012

- Brief highlights of recent meetings:
  - Had a program about working with special needs youth (and reminders of working with all youth) from the Education Dept Chair at Keuka College
  - Action taken or discussion at meetings relative to NYSACCE4-HE:

Election of officers for 2012-13
Chair: Mark Wittmeyer
Vice chair – Margo Bauer
Sec- Amy Pyra
Board Rep – Jennifer Jensen

- Request/recommendations to the Board of Directors: none

**North Central** – April Winslow
None to report

**North Country** – Matt Greene

**Officers**
Chair – Alexa King
Vice Chair – Matt Greene
Secretary – Karen Soule
State Board Rep – Penny Rowsam

**Committee Representatives**
Audit – Steve McDonald
Awards & Rec. – Linda Gilliland
Capital Days – Penny Rowsam
Fund Dev. – Amy Sands
Marketing – Connie Gerow
Mentoring – Pat Banker
Nominating – Steve McDonald
Prof. Dev. – Matt Greene

**Conference Planning Committee**
Lead contact –Alexa King
Jack McCulley
Pat Banker
Penny Rowsam

**South Central** – Megan Tift
Last Meeting: September 20, 2012. Had an overnight at 4-H Camp Shankitunk with Southeast District; program included: Forestry, Biofuels, CCE reporting and writing for impact.

Highlights from meeting:
1. Election of officers
   Chair: Bernadette Raupers
   Vice Chair- Co-vice Chair: Megan Tifft and Patti Zellmer
   Secretary- Kelly Adams
2. Members will bring articles, newsletters, published photos and other potential award winning products to our next meeting to be sure to send nominations from our district.
3. Long discussion on State Fair and several risk management questions came up which Elaine will bring to the next State Fair Meeting.
4. Decision to bring in a grant writer in December for professional development and decided on what to focus on for professional development funds
5. Set our yearly Regional event dates

**South East** – Marika Rywak
Has not met since September’s report.
New Hire: David Gilbaldi- Orange County- sent email to Jan Smith

**Western** – Holly Harwood
Last meeting 9/21/12
Professional Development Program planned by the Finger Lakes District - Dr. Pat Pulver, Keuka College Education Chair & Special Education Professor spoke about working with children with exceptionalities.

Other
Next Meeting –
Tentively:
February 5, 2013 at NYS Fair
May TBA 8th or 9th at Ivory Tower
September 10, 2023 at NYS Fair
November 20, 2012 at NYS Fair

Agenda Items for next Board of Directors Meeting

Adjournment: Motion to adjourn made by Roxanne D, 2nd by Shawn Tiede, unanimously carried

Respectfully submitted by Kandis Freer- Secretary